Software Technology Parks of India - Patna

Procedure for Sub-Contracting

The STP / EHTP units can sub-contract part of their production / job work to DTA unit as per para 6.14 of FTP.

List of documents to be submitted to STPI:

1. Request letter
2. Application for Sub-Contracting
3. CA certified performance details as per Annexure 23 A
4. Agreement copy / Purchase order copy / Copy of SOW
5. Disclaimer Certificate for availing Export Benefits (a letter stating who will be availing the export benefit)

Approval Process:

The documents submitted by the unit will be verified and the sub-contracting request will be processed. Subsequently, NOC will be issued. The STP/EHTP member units are advised to approach concerned Custom/Central Tax Authorities with the NOC issued by STPI for further formalities.

Formats:

1. [Application for Sub-Contracting](#)

For any clarifications;
1. Contact at 06122205627